

March 7th, 2018-1300 Hrs
Adams County Office Building 300 N St. Joseph Ave, Hastings
South Central PET Region
Minutes

Present: Jeff England, Roger Conrad, Justin Norris, Jill Harvey, Brandon Myers, Kate Speck, Dawna Whitcomb, Nick Elledge, Kirt Smith, Brian Stephens, Logan Leuking, Roger Powell, Loren Uden, Chip Volcek, Brian Woldt, Joanna Le Moine, Merci Suarez, Darrin Lewis

- 1) Call to Order-Open Meeting Law
 - a. Brian called the meeting to order at 13:00 hours.
 - b. This meeting goes by the Open Meetings Act.
- 2) Review and approve the agenda
 - a. Loren said that he would like to add the NAEM Conference to the Agenda. Kirt motioned to add NAEM Conference to the Agenda and approve it. Jeff seconded the motion. Motion passed. NAEM Conference was added to the Agenda under New Business.
- 3) Review and approve the minutes
 - a. Darrin moved to approve the minutes from the previous meeting. Justin seconded the motion. Motion passed.
- 4) NEMA Report –
 - a. Merci said they are working on the EMPG 3rd quarter report form to have them ready to hand out for completion. She stressed that we make sure to add anything that is part of the original report outline that was turned in during the grant application process. Merci said that 3 (three) exercises are needed for each Full-Time employee, and sign-in sheets, AAR's, e-mail, a handout or certificates received are needed to verify this information as a list will no longer be acceptable. It was asked if a Salamander report will be sufficient, and she said that will also be accepted. This is effective immediately for everything being turned in for this quarter. There will be an email coming out with changes in the requirements for quarterly reports. She also mentioned that requests have to be for actual expenses that you have incurred, not estimates.
 - b. Logan – They are finishing the update of the EM Handbook and it should be out soon. An email came out from Nikki about BOLD, which is a software program that will help with updating LEOP's and other documents that they can get uploaded on it. The state is looking at it and gauging interest at this time. If they decide to use it, it will be a state purchase that all emergency managers can use. He also mentioned that Sean Runge is now head of Planning.
 - c. Roger – The 300, 400 and Logistics Section Chief classes held in Grand Island have all been completed and everything went well. New – they are putting together a Salamander training course and are working to modify the previous course available. They are looking into having an Administrative Class to help trouble shoot Salamander systems. Roger and Larry will be at the NAEM Conference to help trouble shoot systems, if you have an issue, bring your equipment.

Advanced Planning Concepts Class in April 17th & 18th in Lincoln. They are also working on credentialing all of the equipment for the Fire School.

- 5) Public Policy Center-Kate Speck
 - a. Kate thanked everyone for participating in the THIRA this morning, and she will get the report out to everyone as soon as she can. She has been told by Merci that this qualifies as an exercise. There will be a Policy meeting on April 18th and a Subject Matter Expert meeting in April. She is not sure when the IJ meeting will be yet.

- 6) SC LEG Update-Sheriff Watson
 - a. Sheriff Watson was not at the meeting to provide an update. Chip mentioned that their 2016 grant money is all spent and they are currently working on their 2018 IJ.

- 7) ARC Update – Brian Stephens
 - a. They currently have a couple of people deployed to KY and IN for floods. He has business cards for everyone, to be able to use for house fires, etc. See Brian to receive one.
 - b. They were in a readiness position yesterday for the fire in McCook, but no shelters were needed. Fires also started up in KS.
 - c. They are working on their shelter survey. They would like to have at least 2 locations per county available on the list.

- 8) Old Business
 - a. 2015 Grant – Update
 - i) Chip mentioned that this grant is almost done. There is \$366.07 left in Citizen Corps, and if the Board here doesn't want to do anything else with it, he will get with the 3 CERT gurus to get it spent in the next couple of months. For the Public Outreach funds, \$312 was spent January through August and is not reflected on the sheet yet. This will leave \$3,074.43 left on that line. They have come up with PSA's through Ideabank. He would like to have a vote on this. Kirt moved to use the remaining Public Outreach funds of \$3,074.43 for IdeaBank PSAs. Loren seconded the motion. Darrin mentioned it is affordable as they are built based on previous PSAs and are geared for Severe Weather. Motion passed.
 - ii) NRIN Marketing money – Chip spoke with Julie and got it approved so he is trying to get this spent Friday with NRIN logoed items. NRIN Data device funds are not currently earmarked for anything.
 - b. 2016 Grant – Update
 - i) Law Enforcement only has Adams Co cybersecurity left and they are working on getting that taken care of. There are Citizen Corps funds available. Fore Credentialing items, if you did not receive your items at the last meeting, see Chip at the station after the meeting. Most funds spent in this line but there is 1 year left to spend it. For Credentialing exercises, the funds cannot be transferred anywhere or adjusted in any way. Therefore Chip said that we will need to be creative to have exercises done with credentialing involved so that the grant funds will apply. Public Outreach funds have been used. The Data device funds are set for a tower in Harlan County and this needs to be worked on to get this going and spent before this grant closes.

- c. 2017 Grant – Update
 - i) The only thing spent out of the 2017 grant so far is in training, with a little more to come for the logistics class. Roger mentioned that the jurisdiction would pay for materials and lodging if we want to bring out some of the G classes. He also mentioned that Todd Manns is currently in the process of possibly selling The Blue Cell, so that might change how classes are being done.
 - ii) Dues account has \$8,644.70 in it, but it is \$1 off from the Clerk's records so Chip will be checking on that. Logistics class mileage and meals, and the THIRA meal will be coming out of this as well. Once everything is paid for, it will probably leave us with around \$8,000.
 - d. Be Ready Nebraska – Darrin & Jon
 - i) Darrin has been in contact with the app people, and says that we are now waiting for version 3.0. He has been hearing a lot of promises, but is waiting to see the updates. He is currently not sure if we will have the updates that we wanted to have before the NAEM Conference with all 93 counties.
 - e. South Central All Hazards Response Team – Loren
 - i) Received no applications – doesn't seem to be much interest at this point.
- 9) NPSCC update
- a. NRIN-Chip
 - i) They have a meeting tomorrow at 10 in GI at Law Enforcement Training Center. They will begin working on justifications. He also mentioned that they are having the groundbreaking for Jon's new center tomorrow afternoon for whoever is in the area and can make it.
 - b. CNRI-
 - i) Loren said there is nothing on this at this time.
- 10) New Business
- a. EAP Update and Exercise Planning – EPA – Eric Deselich – **postponed until May**
 - b. NAEM Conference – Loren mentioned as a reminder that the 21st has a training all day. The Conference begins on the 22nd. He needs someone to run the registration center as Michelle has had some family issues come up. He also needs 4 volunteers to do check in and check out in the mornings/afternoons. The training is ICS for Planned Events run by Blue Cell. Only 10 people signed up for the trap shoot the night before, so if you want to go shoot, contact Jon to sign up.
- 11) Good of the Group
- a. There was nothing brought up.
- 12) Adjournment
- a. Kirt motioned to adjourn the meeting. Justin seconded the motion. Motion passed. The meeting was adjourned at 13:31 hours.